

APPLICATION FOR EXEMPTION FROM AUDIT

SHORT FORM

NAME OF GOVERNMENT
ADDRESSCROOKED ARROYO CONSERVANCY DISTRICT
411 N. 10TH STREET
ROCKY FORD, CO 81067For the Year Ended
12/31/21
or fiscal year ended:CONTACT PERSON
PHONE
EMAILLEX NICHOLS
719-383-3035
lnichols@otero.gov

FAX

719-383-3935

PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my

NAME:

TINA MASCARENAS

TITLE

FINANCE OFFICER

FIRM NAME (if applicable)

OTERO COUNTY

ADDRESS

13 W. 3RD ST., SUITE 212, LAJUNTA, CO 81050

PHONE

719-383-3005

DATE PREPARED

(Must be prepared prior to Board approval)

3/11/2022

PREPARER (SIGNATURE REQUIRED)

Please indicate whether the following financial information is recorded
using Governmental or Proprietary fund types

GOVERNMENTAL

PROPRIETARY

X

PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land.

Line#	Description	Round to nearest Dollar	Please use this space to provide any necessary explanations
2-1	Taxes: Property (report mills levied in Qu	\$1,192	
2-2	Specific ownership	\$215	
2-3	Sales and use	\$-	
2-4	Other (specify):	\$-	
2-5	Licenses and permits	\$-	
2-6	Intergovernmental: Grants	\$-	
2-7	Conservation Trust Fund	\$-	
2-8	Highway Users Tax Fund	\$-	
2-9	Other (specify):	\$-	
2-10	Charges for services	\$-	
2-11	Fines and forfeits	\$-	
2-12	Special assessments	\$-	
2-13	Investment income	\$-	
2-14	Charges for utility services	\$-	
2-15	Debt proceeds (should agree with line 4-4, column 2)	\$-	
2-16	Lease proceeds	\$-	
2-17	Developer Advances received (should agree with line 4-4)	\$-	
2-18	Proceeds from sale of capital assets	\$-	
2-19	Fire and police pension	\$-	
2-20	Donations	\$-	
2-21	Other (specify):	\$-	
2-22		\$-	
2-23		\$-	
2-24	(add lines 2-1 through 2-23) TOTAL REVENUE	\$1,407	

PART 3 - EXPENDITURES/EXPENSES

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and

Line#	Description	Round to nearest Dollar	Please use this space to provide any necessary explanations
3-1	Administrative	\$25	
3-2	Salaries	\$-	
3-3	Payroll taxes	\$-	
3-4	Contract services	\$-	
3-5	Employee benefits	\$-	
3-6	Insurance	\$100	
3-7	Accounting and legal fees	\$-	
3-8	Repair and maintenance	\$-	
3-9	Supplies	\$-	
3-10	Utilities and telephone	\$-	
3-11	Fire/Police	\$-	
3-12	Streets and highways	\$-	
3-13	Public health	\$-	
3-14	Capital outlay	\$-	
3-15	Utility operations	\$-	
3-16	Culture and recreation	\$-	
3-17	Debt service principal (should agree with Part 4)	\$-	
3-18	Debt service interest	\$-	
3-19	Repayment of Developer Advance Principal (should agree with line 4-4)	\$-	
3-20	Repayment of Developer Advance Interest	\$-	
3-21	Contribution to pension plan (should agree to line 7-2)	\$-	
3-22	Contribution to Fire & Police Pension Assoc. (should agree to line 7-2)	\$-	
3-23	Other (specify):	\$-	
3-24		\$-	
3-25		\$-	
3-26	(add lines 3-1 through 3-24) TOTAL EXPENDITURES/EXPENSES	\$125	

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - **STOP**. You may not use this form. Please use the "Application for Exemption from Audit - LONG FORM".

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

Yes

No

4-1 Does the entity have outstanding debt?

✖

If Yes, please attach a copy of the entity's Debt Repayment Schedule.

4-2 Is the debt repayment schedule attached? If no, MUST explain:

✖

4-3 Is the entity current in its debt service payments? If no, MUST explain:

4-4 Please complete the following debt schedule, if applicable:
(please only include principal amounts)(enter all amount as

Outstandin
g at end of

Issued during year

Retired
during

Outstanding at
year-end

General obligation bonds

\$-

\$-

\$-

\$-

Revenue bonds

\$-

\$-

\$-

\$-

Notes/Loans

\$-

\$-

\$-

\$-

Leases

\$-

\$-

\$-

\$-

Developer Advances

\$-

\$-

\$-

\$-

Other (specify):

\$-

\$-

\$-

\$-

TOTAL

\$-

\$-

\$-

\$-

*must tie to prior year ending balance

Please answer the following questions by marking the appropriate boxes.

Yes

No

4-5 Does the entity have any authorized, but unissued, debt?

✖

If yes:

How much?

\$

-

Date the debt was authorized:

4-6 Does the entity intend to issue debt within the next calendar year?

✖

If yes:

How much?

\$

-

4-7 Does the entity have debt that has been refinanced that it is still responsible for?

✖

If yes:

What is the amount outstanding?

\$

-

4-8 Does the entity have any lease agreements?

✖

If yes:

What is being leased?

What is the original date of the lease?

Number of years of lease?

Is the lease subject to annual appropriation?

What are the annual lease payments?

\$

-

✖

Please use this space to provide any explanations or comments:

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

Amount

Total

5-1 YEAR-END Total of ALL Checking and Savings Accounts

\$23,619

5-2 Certificates of deposit

\$-

Total Cash Deposits

\$23,619

Investments (if investment is a mutual fund, please list underlying investments):

5-3

\$-

\$-

\$-

\$-

Total Investments

\$-

Total Cash and Investments

\$23,619

Please answer the following questions by marking in the appropriate boxes:

Yes

No

N/A

5-4 Are the entity's Investments legal in accordance with Section 24-75-601,

✖

5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act)

✖

If no, MUST use this space to provide any explanations:

PART 6 - CAPITAL ASSETS

Please answer the following questions by marking in the appropriate boxes.

Yes

No

6-1 Does the entity have capital assets?

✖

6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-

6-3 Complete the following capital assets table:

	Balance -	Additions (Must be	Deletions	Year-End Balance
Land	\$-	\$-	\$-	\$-
Buildings	\$-	\$-	\$-	\$-
Machinery and equipment	\$-	\$-	\$-	\$-
Furniture and fixtures	\$-	\$-	\$-	\$-
Infrastructure	\$-	\$-	\$-	\$-
Construction In Progress (CIP)	\$-	\$-	\$-	\$-
Other (explain):	\$-	\$-	\$-	\$-
Accumulated Depreciation	\$-	\$-	\$-	\$-
TOTAL	\$-	\$-	\$-	\$-

*must tie to prior year ending balance

Please use this space to provide any explanations or comments:

PART 7 - PENSION INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes

No

7-1 Does the entity have an "old hire" firefighters' pension plan?

✖

7-2 Does the entity have a volunteer firefighters' pension plan?

✖

If yes: Who administers the plan?

Indicate the contributions from:

Tax (property, SO, sales, etc.):

State contribution amount:

Other (gifts, donations, etc.):

TOTAL

What is the monthly benefit paid for 20 years of service per retiree as of

Please use this space to provide any explanations or comments:

PART 8 - BUDGET INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes

No

N/A

8-1 Did the entity file a budget with the Department of Local Affairs for the

✖

8-2 Did the entity pass an appropriations resolution, in accordance with

✖

If yes: Please indicate the amount budgeted for each fund for the year reported:

Governmental/Proprietary Fund Name	Total Appropriations By Fund
0540 CROOKED ARROYO	150

PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box

Yes

No

9-1 Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section

*

Note: An election to exempt the government from the spending limitations of TABOR does not exempt

If no, MUST explain:

PART 10 - GENERAL INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes

No

10-1 Is this application for a newly formed governmental entity?

*

If yes: Date of formation:

10-2 Has the entity changed its name in the past or current year?

If yes: Please list the NEW name & PRIOR name:

*

10-3 Is the entity a metropolitan district?

Please indicate what services the entity provides:

*

10-4 Does the entity have an agreement with another government to provide services?

If yes: List the name of the other governmental entity and the services provided:

*

10-5 Has the district filed a *Title 32, Article 1 Special District Notice of Inactive Status* during the year?

If yes: Date Filed:

*

10-6 Does the entity have a certified Mill Levy?

*

If yes: Please provide the following mills levied for the year reported (do not report \$ amounts):

Bond Redemption mills

-

General/Other mills

0.140

Total mills

0.140

Please use this space to provide any explanations or comments:

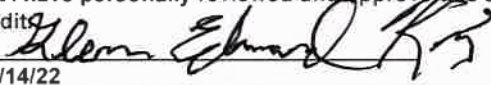
PART 11 - GOVERNING BODY APPROVAL**Please answer the following question by marking in the appropriate box****YES****NO****12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?** ***Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure****Policy - Requirements**

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or EchoSign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
 - a. Include a copy of an adopted resolution that documents formal approval by the Board, **or**
 - b. Include electronic signatures obtained through a software program such as DocuSign or EchoSign in accordance with the requirements noted above.

Print the names of ALL members of current		A MAJORITY of the members of the governing body must complete and sign in
	Print Board Member's Name	
Board Member 1	PRESTON DAVID KAESS	I, <u>PRESTON DAVID KAESS</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u></u> Date: <u>3/14/22</u> My term Expires: <u>01/01/24</u>
Board Member 2	RALPH ROUND	I, <u>RALPH ROUND</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u></u> Date: <u>03/14/22</u> My term Expires: <u>01/01/25</u>
Board Member 3	GLEN EDWARD KING	I, <u>GLEN EDWARD KING</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u></u> Date: <u>3/14/22</u> My term Expires: <u>01/01/24</u>

RESOLUTION NO. 2022-01
APPROVING EXEMPTION FROM AUDIT
(Pursuant to Section 29-1-604, C.R.S.)

A RESOLUTION APPROVING AN EXEMPTION FROM AUDIT FOR FISCAL YEAR 2021
FOR THE CROOKED ARROYO WATER CONSERVATION DISTRICT
STATE OF COLORADO.

WHEREAS, the Board of Directors of Crooked Arroyo Water Conservation District wishes to claim exemption from the audit requirements of Section 29-1-603, C.R.S.; and

WHEREAS, Section 29-1-604, C.R.S. states that any local government where neither revenues nor expenditures exceed one hundred thousand dollars may, with the approval of the state auditor, be exempt from the provisions of Section 29-1-603, C.R.S.; and

WHEREAS, neither revenues nor expenditures for Crooked Arroyo Water Conservation District exceeded \$100,000 for fiscal year 2021; and

WHEREAS, an application for exemption from audit for Crooked Arroyo Water Conservation District has been prepared by Tina Mascarenas, a person skilled in governmental accounting; and

WHEREAS, said application for exemption from audit has been completed in accordance with regulations issued by the state auditor.

NOW THEREFORE, be it resolved by the Board of Directors of the Crooked Arroyo Water Conservation District that the application for exemption from audit for Crooked Arroyo Water Conservation District for the fiscal year ended December 31, 2021, has been reviewed and is hereby approved by a majority of the Board of Directors of the Crooked Arroyo Water Conservation District; that those members of the Board of Directors have signified their approval by signing below; and that this resolution shall be attached to, and shall become a part of the application for exemption from audit of the Crooked Arroyo Water Conservation District for the fiscal year ended December 31, 2021.

ADOPTED THIS 14TH day of March, 2022, A.D.

Members of Board of Directors	Date Term Expires	Signature
<u>Ralph Round</u>	<u>01/01/2025</u>	
<u>Preston David Kaess</u>	<u>01/01/2024</u>	
<u>Glen Edward King</u>	<u>01/01/2024</u>	